

# Mail-Order Request Form

Please complete this form and return via mail or fax:

MedOne Pharmacy Services  
PO Box 1537 - Dubuque, IA 52004  
Phone: 1-877-896-0919  
Fax: 563-588-0173



Please fill in the following information from your MedOne or Healthcare ID card. Fields marked with an \* indicate a required field. All others are optional. Incomplete forms will delay processing.

Employer or organization providing prescription coverage \_\_\_\_\_

\*Employee Name \_\_\_\_\_ \*Member ID# \_\_\_\_\_ \*Bin# \_\_\_\_\_ \*Group# \_\_\_\_\_

Ship to:

\*Address \_\_\_\_\_ \*City \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip \_\_\_\_\_

\*Phone Number(s) Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

Prescriptions enclosed for (Fill out the name and physician information for each person with a prescription. If a patient has prescriptions from more than one physician, please list the name and phone number for each):

#1 \*Patient Name \_\_\_\_\_

*Prescription	Last Filled	Day Supply	*Prescriber Name	*Prescriber Phone
1.				
2.				
3.				
4.				

#2 Patient Name \_\_\_\_\_

*Prescription	Last Filled	Day Supply	*Prescriber Name	*Prescriber Phone
1.			1.	
2.			2.	
3.			3.	
4.			4.	

Please list additional medications requested:

If number of prescriptions exceeds 4, please attach an additional sheet

**\*Cycle-fill:** By checking this box, you agree to standard automatic medication refill delivery. You will receive your next prescription when 85 – 95% of your medication supply is depleted. This method may only be utilized if you provide your credit card information below.

OR

**\*Non cycle-fill:** By checking this box, you agree to the non-standard medication delivery method. You will need to contact the mail order pharmacy to refill your prescriptions and provide the full payment for your prescription prior to MedOne mailing them to your location of choice. Please provide 10-14 days for delivery of medication from time requested.

**All prescriptions are filled with safety caps. To request easy open caps, please call 877-896-0919 for an authorization form.**

**\*Payment must be made in full before medications are sent. The payment method provided will be used for all members listed on the form unless otherwise requested. Method of payment (please check one of the boxes below):**

- Check or Money Order
- Mastercard
- VISA
- Discover
- American Express

\_\_\_\_\_ Credit Card Number

\_\_\_\_\_ Exp Date

\_\_\_\_\_ CVC code

\_\_\_\_\_ (\*Printed name of insured family member)

\_\_\_\_\_ (\*Signature of insured family member)

\_\_\_\_\_ (\*Date)

\_\_\_\_\_ (Printed name of insured family member)

\_\_\_\_\_ (Signature of insured family member)

\_\_\_\_\_ (Date)

I allow MedOne Pharmacy Services to bill my credit-debit card for this and all future orders. I understand my credit-debit card will be billed the following amounts at the time the order is filled: **Applicable co-payments; co-insurance; deductibles; payments for medications not covered; and any special shipping costs.** Receipt of Privacy Practices - by signing above,

I acknowledge receipt of the MedOne Healthcare Systems Notice of Privacy Practices and acknowledge the information submitted on this form is accurate and true.

**Please complete the back of this form. Incomplete forms may delay processing. Print additional forms at [www.medonehs.com](http://www.medonehs.com)**

Please complete the following health, allergy and medication questionnaire for each family member using the mail-order pharmacy service. Include his or her name, date of birth, and gender. For each family member, please check the box indicating an allergy or bad reaction that has occurred at anytime in the past. If a family member is allergic to a medication not listed, please print the name of the medication in the section provided. Also, complete the section regarding health conditions as diagnosed by a physician for each family member.

**#1 Patient Information:**

\*Name \_\_\_\_\_

\*Date of Birth \_\_\_\_\_ \*Gender \_\_\_\_\_

Current medications, OTC products and supplements currently taking \_\_\_\_\_

*Allergies	Reaction
Penicillins/cephalosporins	
Tetracyclin antibiotics	
Erythromycin, Biaxin, Zithromax	
Codeine	
Non-Steroidal anti-inflammatory drug (NSAIDS)	
Sulfa/sulfonamide medications	
Iodine	
Other medication allergies, please list	

**Medical Conditions**

Congestive heart failure
High blood pressure
Heart attack or angina
High cholesterol
Stroke
Chronic bronchitis/emphysema (COPD)
Asthma
Allergies, hay fever
Diabetes
Thyroid disease
Peptic, stomach or duodenal ulcer
Gastric reflux, heartburn (GERD)
Inflammatory bowel disease
Glaucoma
Seizures
Poor circulation
Blood clotting disorders
Enlarged prostate
Arthritis
Osteoporosis
Depression
Migraine headaches

Print additional conditions. Attach additional sheets as needed.

**Release for Medical Information**

By signing below, I authorize MedOne to speak with the following individuals regarding my medical information (please list):

1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**#2 Patient Information:**

Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Current medications, OTC products and supplements currently taking \_\_\_\_\_

Allergies	Reaction
Penicillins/cephalosporins	
Tetracyclin antibiotics	
Erythromycin, Biaxin, Zithromax	
Codeine	
Non-Steroidal anti-inflammatory drug (NSAIDS)	
Sulfa/sulfonamide medications	
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**Medical Conditions**

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1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)